



SACRED HEART
CATHOLIC SCHOOL

SAC Minutes
3-20-24
6:00-7:30 p.m.

SAC Members Present: ~~Rebecca Lafr~~, Alicia Nordstrom, Molly McGraw Healy, ~~Kevin Dempsey~~, Margaret Andersen, ~~Christine Denton~~, Laura Carrillo, Elise Hoverman, Rikki Mortl, Kelly Cunningham, ~~Aimee Doan~~

Ex Officio Members Present: Karen Burse, Mary Daugherty, ~~Fr. Pedersen~~

Opening prayer

Approval of minutes from February 2024

Minutes were not complete/available at the time of the meeting, to be sent out to committee members following the meeting, for approval via email.

Principal Report

- Holding interviews for Pre-K and 5th Grade openings for the 2024/2025 school year.
- Status of 2024/2025 enrollment:
 - o Pre-3's and Pre-K: 6 students enrolled
 - o K-8 enrollment is at 134, holding a number of tours for prospective families
 - o Upcoming Open House event to be held April 12 for lower elementary, with the Teddy Bear Band!
- Fish Fry Update: Showed growth in meals sold year over year, headcount was 867 served in 2022, 808 served in 2023, and 900 served in 2024. Prices were reduced from 2023 due to a reduction in costs from our food vendors and some negative feedback on 2023 pricing, thus fundraising profits are expected to come out very close to 2023.
- Grade level donuts after mass events are going very well, Liz Gerads is leading events
- In the midst of planning for a Grandparent/Special Person event on May 6. Planning to coincide event with May Crowning and an Art Crawl in the gym from 9-11.
- Two STEM activities coming up, STAR Activity on April 8th and the Sky Dome Planetarium will be held April 10th. Each grade will be able to participate in a 45-minute program.

Financials/Budget

- Mary passed out the Parish annual report for committee members to review and bring home
- Gala revenue under budget by about \$6K, however expenses are also underrunning as of February reporting, so should not be too far off from net income budget.
- Tuition arrears (30 days and beyond) of \$11,091 as of this meeting.
- Draft budget for the 2024-2025 fiscal year to be completed in April and finalized in May, some variables related to Parish staffing are still in review.

MNSAA Self-Study Year

- The Mission/Philosophy was finalized and approved

- The Committee reviewed parent survey results and comments, looking for feedback focused on school strengths as well as concerns/needs. The documents reviewed were redacted for comments related to specific staff members.
- The community and it's Teachers were overwhelmingly the biggest take-aways from the survey, as to strengths of Sacred Heart Catholic School
- The most prevalent concerns were around issues with staff and teacher retention
- Approximately 50% of families participated in school survey
- There was some concern amongst parents around the decision to re-purpose the STEM room, technology in the school and curriculum was discussed as something that could be an area of improvement/focus in the strategic plan update. Consensus amongst the committee that the Science curriculum and educational offerings at Sacred Heart is top notch and students are thriving
- The committee briefly reviewed the current strategic plan, as a way to provide context for the upcoming update, which will be a focus of the April SAC meeting.

Taglines

- Discussion the school's current tagline --- Faith, Academics, Community, in review for an update
- The teachers brainstormed together and came up with a handful of suggestions, which the SAC Committee reviewed and discussed
 - o Nurturing faith, inspiring minds, and serving our community
 - o A strong tradition of faith, education and community
 - o Inspiring faith, knowledge, and serving community
- The committee brainstormed as well, and ultimately felt strongly that a reference to the future and the school's promise to develop future leaders/human beings was important, i.e "A foundation of faith, a future of success".

SAC-2024-2025

- Discussion of recruitment for SAC membership in 2024/2025
- SAC members asked to reach out to specific candidates, and to solicit interest.
- SAC members whose years of service are up should think on and come to next meeting with a decision on their plans for next year (Molly, Margaret, Alicia, Kevin, Rebecca)
- Karen to add notice to newsletter detailing solicitation and process for applying for SAC nomination.
- The Committee reviewed membership application to ensure alignment with content.

Outdoor Garden plans

- Molly provided an update on plans for the outdoor garden this spring
- Ann Barbatsis has offered to help with soil prep and seed planting, plans to do it as a math project with PreK buddies
- Mary to check on how much budget remains from last year's grant, expect to have plenty of budget for minimal year-two anticipated expenses.
- Ordered some plants from Garten's to do a refresh of the perennial bed near the garden/Convent
- 3rd grade will also be involved in the garden planting this year, incorporating into planned science curriculum. 4th grade will do cleanup again in the fall.

New Business

- Review of Harassment and Bullying Policy: Karen had a discussion with a lawyer about it, who provided feedback that the current policy would not be well substantiated in the case of a claim / issue. SAC reviewed and discussed the lawyer's suggested revisions. Ricki suggested the addition of a clause related to the Administration's interpretation of the Handbook.

Closing Prayer

- Meeting adjourned.