



SACRED HEART  
CATHOLIC SCHOOL

**SAC Minutes**  
**2-21-24**  
**6:00-7:30 p.m.**

**SAC Members Present:** Rebecca Lahr, Alicia Nordstrom, Molly McGraw Healy, Kevin Dempsey, Margaret Andersen, ~~Christine Denton~~, ~~Laura Carillo~~, Elise Hoverman, ~~Rikki Mortl~~, Kelly Cunningham, Aimee Doan

**Ex Officio Members Present:** Karen Burse, Mary Daugherty, ~~Fr. Pedersen~~

### Opening prayer

### Approval of minutes from January 2024

Meeting minutes were motioned, seconded, and approved.

### Principal Report

- Updates from the successful Feb 8 Gala
- Updates on the next steps for the gym floor
- Updates PreK-3 year old program and hiring
- Update on enrollment for 2024-2025
- Marketing ad/tours

### Financials/Budget

- 2024-2025 tuition decisions made but not ready to release to SAC, pending final approval, however those values will be shared with the school committee in the upcoming newsletter
- Potential to enact policy on 3<sup>rd</sup> and 4<sup>th</sup> child discounts to be discussed at the next Finance Council meeting, polling other schools to understand their policies
- Mary walked through financial highlights through fiscal December
- If you take out donor-restricted activity, reporting YTD -\$7K net income
- On track YTD to budget
- Updates on school income
  - o Karen has been applying for Pre-K grants from the state of MN, bringing in about \$550 per month for compensation for Pre-K staff, reflected as income in the financial reports.
  - o Received a handful of donations, including some from matching donors, for the Marathon, there's a potential to meet our budget for the Marathon!
  - o Quite a bit of activity in program income reflected in December financials, including PTC Santa's Workshop, Grade 8 activity related to Osprey Wilds and graduation, and school store.
- From the perspective of expenses, due to staffing issues this year, K-8 salaries are running ahead of budget.
- Budgeting to begin in the next month with Finance Council, typically the committee will bring forward a budget for approval in May
- There is \$8K of tuition in arrears (30 days and beyond) as of this meeting. Working with individual families to rectify before the end of the school year.

### MNSAA Self-Study Year

- Reviewed updated Leadership Standard 6
- Brainstormed as a committee strengths and recommendations for growth, to help inform development of the Strategic Plan
- Strategic Plan will be more dense in the first 4 years, then years 5-7 are a little more theoretical, framework allows for updates/revisions each year.
- Agreement amongst the committee and as clear in the responses in the parent survey is that teacher compensation and retention will be listed as an area of growth for the school, and something that will need to be addressed from the perspective of a long-term strategy in the Strategic Plan.
- Other recommendations for growth discussed by the committee included the succession planning process for leadership roles (inclusive of Principal, Business Administrator), a successful annual campaign to support the long term financial health of the school, and a strategy for increasing enrollment.
- Read through the final approved Mission Statement
- Reviewed the Teacher's 1<sup>st</sup> rough draft of the school's Philosophy Statement and provided feedback

### **New Business**

- Discussion of parent volunteering, and what we can do to encourage a larger breadth of the school committee to participate in volunteering. It starts with family engagement, the committee encouraged more events that help create community on a smaller scale – i.e. at the classroom level, especially the younger classrooms. A number of ideas and thoughts were shared, this is an issue that can be addressed holistically by the school leaders, but also can be improved with grass-roots level engagement.
- Discussion of future of Youth Group and succession planning for that leadership role.

### **Closing Prayer**

- Meeting adjourned.