



SACRED HEART
CATHOLIC SCHOOL

SAC Agenda
4-19-23
6:00-7:30 p.m.

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| 1. Opening prayer | Becky |
| 2. Approval of minutes from March | All |
| 3. Principal Report
Enrollment 2023-2024-Where we are at?
Playground update-Community Build June 1-2
Read-a-thon-eliminate
Plant sale update
Peace of Mind—2023-2026/EANS Funding
Dad's group??? One project per year | Karen |
| 4. Financials/Budget | Mary |
| 5. Policy Review
a. Enrollment and Acceptance -rough draft
b. Fundraising Expectation(attached below)
c. Grade 5-8 Cell phone policy
d. Uniforms--shorts | |
| 6. Recruitment of new SAC members: 2023-2024
SAC members that may renew for next year-Becky, Katherine K.,
Alicia, Molly. How to recruit new members, create a list of potential
names, etc.
SAC member needed to collect names of new recruits
Review nomination form—add eligibility information | All |
| 7. Beer Bust update
Cheap Skate update | Katherine |
| 8. New Business | All |
| 9. Closing Prayer | All |

Attached: April Agenda, March Minutes

ENROLLMENT and PRIORITY OF ACCEPTANCE (rough draft)

Enrollment is final upon receipt of the registration fee.

The term of your student's continuous enrollment begins with the initial signed enrollment agreement, and thereafter continues automatically for students in good standing through completion of grade 8 or until the official withdrawal procedures and contract termination is completed.

Open enrollment begins for current families and new siblings from December through the last day of January. Current school families must enroll by this deadline to reserve a spot for the next school year. After the deadline, we cannot guarantee a spot will be available.

On February 1st, new families may begin the admissions/enrollment process through TADS.

If a grade level is full, a wait list will be formed, based on the following guidelines:

- New siblings of current students will only be accepted if there are openings available at that grade level.
- New students who are members of the Church of the Sacred Heart.
- New students who are children of school alumni.
- Students who are members of parishes that support the school.
- Students who are members of a neighboring parish.
- Students who are non-parishioners.

Children entering kindergarten for the first time must be at least five (5) years of age on, or prior to, September 1 of the year they wish to enroll.

Children entering first grade for the first time must be at least six (6) years of age on, or prior to, September 1 of the year they wish to enroll.

FUNDRAISING EXPECTATION (From parent/student handbook)

Fundraising is an integral part of our school community and its continued success. Fundraising opportunities are pre-determined and new fundraising efforts are approved by the school principal and Pastor after consultation with the School Advisory Council and Parish Finance Committee. This process eliminates scheduling conflicts and insures compliance with the Parish/School's mission statement and philosophy. Archdiocesan and legal regulations are also considered when planning fundraising programs and events.

Annual Sacred Heart Fundraising Requirements

All Sacred Heart families are responsible to fundraise a total of \$300.00 per student. This fundraising amount is built into the annual budget and helps keep tuition affordable. Families may either choose to add the \$300.00 per child to the tuition contract at the beginning of the year or families may fundraise the \$300.00 per child through any or all of the following events:

- 1) **Annual Marathon for Non-public Education** (September/October). Sacred Heart keeps 100% of proceeds. \$300.00 per child fundraising commitment collected for Marathon, if possible. The **Marathon** is Sacred Heart Catholic School's main fundraising event.
- 2) **Christmas Wreaths**-(October) Students sell wreaths, and other holiday decorations with 30% of sales benefitting the school and qualifying for fundraising dollars. Delivery by Thanksgiving.
- 3) **Gertens Plant Sale** (March) Families promote our online plant sale and 30% of sales benefit the school and qualifying towards fundraising dollars. Delivery in May.

Optional Additional School and Community Fundraising Events and Opportunities

There are additional School and Community fundraising events that Sacred Heart Catholic School participates in throughout the year. These fundraisers do not qualify towards the \$300.00 fundraising requirement per child but are necessary in providing needed additional fundraising dollars throughout the year as well as providing Sacred Heart families a chance to come together, stay connected and have fun. These additional school and community fundraising activities are listed as follows:

- 1) **Family Fun Fest** (September) This is our main parish fundraiser. Families enjoy children's games, food and beer tent, bingo, etc.
- 2) **Book Fair** (January/February) Money raised helps purchase new books for our school library.
- 3) **Fish Fry** (Four Fridays during Lent)

- 4) Spring Gala (February).
- 5) 7th grade Wolf Ridge trip-Our 7th graders fundraise for their 8th grade trip by selling poinsettias, butter braids, etc.

OTHER FEES

Students will be charged for extra-curricular fees such as athletics, band, orchestra, after school classes, 8th grade class trip, class parties//gifts, field trips, etc.

Smart Device Policy

For the purposes of this policy, “Smart Device” refers to any internet-enabled tool with a visual display or screen. Common examples include smart phones, smart TV’s, computers, iPads, Chromebooks, and smart watches.

Sacred Heart Catholic School discourages students in grades 4-8 from bringing Smart Devices to school and prohibits it for students in PreK-4th grade.

For children in grades 5-8th, we recognize some parents may make the decision to allow their child to bring Smart Devices to school. In this case, the following policies are in place under normal circumstances and exclude emergency situations.

- Parents who send their children to school with a Smart Device are required to sign an Informed Consent form acknowledging the risks that Smart Devices pose to child development and confirm they are teaching their children about these risks and taking steps to minimize them. *Students are not allowed to use a personal Smart Device on school grounds without this consent on file.*
- Students are not allowed to use personal Smart Devices during off-campus, school-sponsored field trips that occur during regular school hours.
- The school will take reasonable measures to protect and secure personal Smart Devices during the school day. However, parents who send their children to school with a Smart Device accept the possibility of loss or damage and will hold the school harmless for any loss or damage.
- Students must turn off their cell phone in homeroom at the start of the school day and place it in the pocket chart provided. Students may pick up their device in homeroom at the end of the day. Students using personal electronics without teacher permission during the school day will be given a disciplinary referral.

NEW SAC Interest Form

The purpose of this form is to allow candidates interested in joining SHCS's School Advisory Council (SAC) to submit personal and professional information for consideration, as well as, why they are interested and would be a good fit for this role. Please direct any questions you may have to: Karen Bursey, Principal (kbursey@sacredheartschoolrobbinsdale.org) or Becky Lahr (beckini@hotmail.com)

**This is new information added to form:
General Eligibility: Each member of SAC shall be:**

- **at least 18 years age;**

- a registered parishioner, a parent of a student(s) in the school, an alumnae of the school, or a person active in the business or development community for the geographic area in which the school is located;
- prepared to give time and energy to the advancement of the parish school, including attendance at SAC meetings;
- competent in at least on of these areas: Advancement, education programs, finance, policy, strategic planning
- willing to maintain high levels of integrity and confidentiality and to work effectively with others in achieving consensus; and
- ready to support school/diocesan philosophy and mission;

Note: Salaried parish/school employees, or their spouses, or anyone currently holding elected or appointed parish office, are ineligible to be a member of the SAC unless a waiver is granted by the Pastor.

Questions on the form ---

- Name, email, children's grades at SHCS
- What volunteer roles have you participated in at the school or parish?
- Why do you want to become a member of the School Advisory Council?
- What role has Catholic education played in your life?
- Please tell us anything you would like us to know about you.
- Which of the following areas of expertise do you possess that would be helpful as a member of SAC? Check all that apply.
- Additional comments.