



**SAC Minutes**  
**8-17-22**  
**Marion Rooms, 6:00-7:30 p.m.**

**SAC Members Present:** Molly McGraw Healy, Alicia Nordstrom, Rebecca Lahr, Margaret Anderson, Katherine Johnson, Katherine King, Christine Denton, Laura Carrillo, Elise Clemens

**Others Present:** Principal Karen Bursey, Mary Daugherty

**1. Opening prayer**

Opening prayer was led by Rebecca.

**2. Approval of minutes from May**

The minutes from the May 18th meeting were reviewed and approved.

**3. Principal Report**

- SHCS enrollment is currently at 132 enrolled, 4 pending with several recent/upcoming tours. The school is hoping to be at around 140 students.
  - Reasons for leaving varied.
    - Eight students moved out of the school
    - One student departed for Benilde
    - Three 8<sup>th</sup> grade girls/one 6<sup>th</sup> grader departed for RMS based on their small class size and a desire to be around more students.
  - Retention rate was 89% this year, but normally 95-96%
  - Total enrollment: 132 enrolled, 4 pending, 1 that toured today, 1 toured tomorrow—hoping to be at 140
  - Enrollment in four-year-old preK is strong, only one spot left
  - Three-year-old preschool is smaller, with only five currently in the class
- Staffing- Kindergarten teacher, Mrs. Powell has been hired; other staff shifted into other roles. The school cut a STEM position last year—so teachers are missing some of their usual prep time. The school is looking to hire a recess person to provide teachers with some relief.
- Back to school day: PTC is doing a great job of organizing. Parking lot activities, will go 4-7; back to school will run 3:30-6pm.
- Welcome crew: She will reach out to folks to connect with new families and ensure they feel welcome.
- Garden grant: We received a \$3000 Whole Foods Garden Grant to be used during the 2023 growing season. A group will be convened during the school year to plan how to use the funds and maintain the garden.
  - Previous the intent was to work with the daycare program for some watering/maintenance needs. However, the program closed due to staffing issues, so new solutions will need to be found.

- SAC members suggested partnering with groups meeting during the summer, such as karate.
- Second step curriculum (supporting social-emotional learning) will be implemented this school year. Teachers will be trained during teacher week, information will be in the newsletter, there will be a parent piece sent home as well.
- One parent concern was raised regarding the use of evites from a personal address causing confusion about what events were sponsored by the school. SAC discussed and recommended the creation and use of a community account (i.e.: [Community@sacredheartschoolrobbinsdale.org](mailto:Community@sacredheartschoolrobbinsdale.org)) for use by parents organizing school-sponsored/supported events.

#### **4. Confidentiality/Role of SAC**

- SAC members reviewed the bylaws
- We are an advisory board, not a decision-making board
- SAC does not deal with HR issues.
- If approached with a complaint, members should refer complainant back to the teacher or Principal Bursey as appropriate. Concerns may be brought to SAC, or concerned individuals may ask for a time on the agenda. SAC members would hear their concerns and then, following the individual's departure, deliberate on a response.

#### **5. Financials/Budget**

- Year-end 2021-22 numbers will be finalized by next meeting.
- In general, the school did well and stayed on track with its budget.
- 2021-22 Envelope/Plate contributions exceeded budget and hoping to increase projections for next year.
- The Gala was down—roughly \$2000-\$3000 from a net budget position.
- Fundraisers overall went well!
- Sponsorship donations for funfest are already coming through, with additional donations of gift cards always welcome. Dragon nails made a generous donation!

#### **6. Fundraising/Marathon**

- The Director of Advancement position is open, four resumes were received and the school has extended an offer to a candidate that would be a perfect fit. The individual is familiar with the CSCOE marketing squad and fundraising. The school is hoping to hear back by next Friday.
- Fundraising commitment is \$300 per child. SAC discussed and recommended encouraging families to collect all \$300 during marathon in hopes of either eliminating read-a-thon or using read-a-thon funds for the new playground. The marathon theme will be “Be a Kind Human.” Students receive a T-shirt if they make their goal and some additional prizes leading up to the goal.

#### **7. Volunteers**

- Sarah Bowback is putting together an interest survey that will send people a note when something they are interested in volunteering for pops up. SAC recommends sticking with 15-20 hours per person as the requirement and trying to create a culture of invitation this year, rather than charging parents for hours not completed.

#### **8. MNSAA Strategic Plan 2022-2023**

- Principal Bursey shared copies of the strategic plan. The school was successfully re-accredited. Discussion of this agenda item was tabled until September.

#### **9. New Business**

- New business was tabled until September.

#### **10. Closing Prayer**

Adjourned at 7:35pm