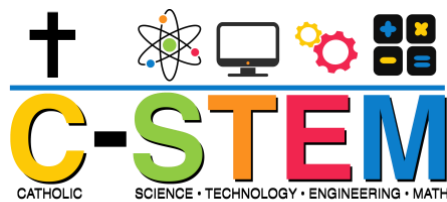




SACRED HEART
CATHOLIC SCHOOL

Sacred Heart Catholic School
State of the School
2019-2020



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From the Principal

Sacred Heart Catholic School is accredited through the Minnesota Nonpublic School Accrediting Association (MNSAA) since 1990. Accreditation is a framework for the best possible educational program for learners. In addition to delivering recognized credibility of the quality of a school program in the eyes of stakeholders and the public, accreditation also offers outside objective validation that a school has met high standards and is actively seeking a quality educational program.

MNSAA covers the following areas:

- ✓ Mission and Philosophy
- ✓ Teaching and Learning
- ✓ Climate for Learning
- ✓ Communication and Community Relations
- ✓ Qualifications, Evaluations, and Development of Staff
- ✓ Leadership, Administration and Governance

We are currently in year 2 of our seven year strategic plan.

The annual report provides you with key information about Sacred Heart Catholic School including programming, enrollment, financial summaries, and more. We invite you to review the report and contact us if you have any questions about the information provided.

We welcome the following new staff to our school community: and we say farewell to one staff member who will always be a part of our Sacred Heart family.

- **Carol Andraschko**—4th grade teacher
- **Ann Barbatsis**—Middle school math teacher
- **Theresa Evans-Ross**—Teacher para in 3 year old PreK

We bid farewell to Molly Monson Due to a recent move, Molly will be teaching at a Catholic school closer to her home. We will miss her and we are grateful for her enriching Sacred Heart with her gifts and talents.

Thank you for supporting Sacred Heart Catholic School. If you are reading this-know that you are included in our prayers each day.

Sincerely,
Karen Bursey, Principal



Enrollment at Sacred Heart Catholic School

Enrollment			
	17-18	18-19	19-20
PreK	42	31	35
K	14	21	15
1	17	15	20
2	20	15	16
3	11	21	19
4	24	10	22
5	23	21	10
6	18	25	26
7	19	13	19
8	15	16	14
Total	203	188	196

Who We Serve

83% of our students are Catholic

17% of our students are non-Catholic

Student diversity 35%

Receiving aid/Scholarships 49%

Free and reduced lunch 19%

K-8 Average Class size: 18

K-8 Retention Rate 93%

Sacred Heart Catholic School Staffing

- 11 Full-time teachers
- 8 Part-time teachers
- 3 Full and part time aides
- 1 full-time Reading Specialist
- 1 part-time Title 1 teacher
- 1 full-time Principal
- 1 Part-time Advancement Director
- 1 Full-time Administrative Assistant



Affiliations, Partnerships, and Foundation Support

- **Approved as a Catholic School and affiliated with the Archdiocese of St. Paul and Minneapolis**
- **Preschool and Pre-Kindergarten: Licensed through the State of Minnesota, Parent Aware 4-Star Rating, and NAEYC accredited**
- **K-8: Accredited by Minnesota Non-Public School Accrediting Association (MNSAA)**
- **Member of the National Catholic Education Association and the MN Independent Schools Forum (MISF)**
- **Catholic Schools Center of Excellence (CSCOE)**
- **Aim Higher Foundation**
- **Catholic Community Foundation**
- **Schulze Family Foundation**

Tuition Assistance

- **Approximately 49% of the student body, K-8, received tuition assistance.**
- **The calculated need for those applying for tuition was over \$200,000.**
- **Tuition assistance is offered to all qualifying families with students in Kindergarten- 8th grade.**
- **Assistance is generated through Lend a Hand, Sacred Heart Parish General Operating Fund, Aim Higher Foundation, Catholic Community Foundation, Catholic Service Appeal Foundation**
- **Preschool tuition assistance is provided through Think Small Scholarships and the Schulze Family Foundation.**

Standardized Testing Results

******Standardized testing results are not available for the 2019-2020 school year due to distance learning. The students were unable to test in spring.**

Fun Facts about the 2019-2020 school year

- Sacred Heart Catholic School received the following Readers' Choice Awards: Best Private School, Best Childcare, Best Preschool, , Best Principal, Best Teacher-Molly Monson, in Robbinsdale and Crystal.
- The first time in over 5 years, we had an increase in enrollment.
- We had 161 students in K-8th grade and 35 three and four year olds in our Pre-K Program.
- We graduated 14 8th graders. They will be attending DeLaSalle High School, Benilde-St. Margaret, Totino-Grace, Armstrong, Brooklyn Center, and Andover High School.
- Sacred Heart Parish and School participated in a cohort to enhance our Development efforts focusing on our operational vitality. We surveyed our parents, teachers, parishioners to determine our top 10 challenges to create a strategic plan.
- We implemented new curriculum this year for our K-5 religion program called "Spirit of Truth".
- A new online admissions and enrollment program called TADS was selected and implemented for the 2020-2021 school year.
- A new reading program was implemented called "Believe and Read" supported by CSCOE and Groves Academy for PreK-3rd grade.
- We implemented Engineering Week for K-8th grade. We took a week off in February to work on a project that focused on the Engineering Process.
- Six students were selected to participate in the virtual Archdiocesan Big Bang STEM science fair and seven students were selected to participate in regional History Day.
- We added a new computer program for our math students, called IXL, which will help differentiate skills for our students.
- All middle school students participated team building activities this year during advisory time.
- Our students collected funds through service projects to raise funds for Harvest Pack. K-8 students were scheduled to pack food in spring, but it was postponed due to distance learning. It has been rescheduled for Fall.
- Our middle school students participated in an all-day retreat with the NET Ministries Team.
- Our youth group created a new middle school "girls club" that met on a weekly basis with our faith formation associate.
- We participated in Screenagers Week this fall. Lessons were taught to our students on internet safety and we had a parent night that included Judy Stoffel, author of "A Parents Guide to Screen Use", and a Robbinsdale Police officer.
- A new extra-curricular activity was added for after school---Karate!
- Our students and teachers started distance learning for the 3rd trimester of school.

School Advisory Council

Primary Purpose: The primary purpose is the fostering of faith development and the advancement of the school community, in accordance with the school mission statement.

Who we are: 10 committee members, serve a three-year term.

2019-2020 Members: Kate McNeil and Reedus Berry (co-chairs), Monica Thibault, Amy Satterfield (secretary), Bob Brytowski, Robert Hutchinson, Katie King, Alicia Nordstrom, Becki Lahr, Megan Antoine

Areas of Focus:

- ✓ Advancement
- ✓ Education Programs
- ✓ Finance
- ✓ Policy
- ✓ Strategic Planning

Our Achievements this year:

- ✓ Created the Top 10 Reasons to send your child to Sacred Heart Catholic School
- ✓ Monitored the school MNSAA strategic plan for its success
- ✓ Discussed fundraising efforts and funding
- ✓ Input on School financials
- ✓ Monitored new online TADS re-enrollment and admissions program
- ✓ Reviewed new school policies for Pesticide Application, School Patrols, health services
- ✓ SAC provided hospitality at coffee & donuts after mass one Sunday
- ✓ Input on school uniforms for PreK next year
- ✓ Revised our SWOT analysis
- ✓ Created a parent athletic sports' survey for parents to complete after each sport season
- ✓ Kept informed on new development efforts by the Leadership Team

Thank you to all who have served, are serving, and are considering future membership to the council. Your support and assistance is vital to the operations and success of Sacred Heart Catholic School.

Parent Teacher Committee

2019-2020 Members: Wendy Krause, chairperson, Kindiss Stiller, Treasurer, Lisa Condoluci, secretary, Katie Gooley, Sara Worthington, Elizabeth Perpich, Kelly Cunningham, Kris Murphy, Brea Buettner-Stanchfield, Brenna Johnson, Tanya Chukwu, Margaret Bigham, Beth Hillenbrand, Erin Leonard, Elizabeth Quizhpi Paucar, Jessica Norgaard, Elizabeth Perpich, Frances de Kooker, Kassandra Supalla

Our PTC group supported the following events during the 2019-2020 school year:

Back to School Night: Provided a way for our new families to gather to meet each other, and enjoy good food. A PTC information table was set up to provide parents more information.

Marathon: Planned and organized our Marathon picnic and safety patrols.

Santa's Workshop: Shopped and planned a Christmas shopping day for our students to purchase gifts for family and friends.

Catholic Schools' Week: Planned and purchased special treats for students and staff.

Conference Dinners: Planned dinners for teachers and staff on both conference nights.

Teacher Appreciation Week: Coordinated efforts to collect cards and funds for each faculty member.

End of year school parade: Planned and purchased ice cream for students and beverages for staff.

Concerts: Provided hospitality at our winter concerts.

School Improvement Plan

2019/2020 Action steps planned	2020/2021 Action steps planned
Design a new curriculum map template for STEM integration. Begin mapping our STEM units.	Begin mapping our STEM curriculum to track the scope and sequence.
Utilize the C-STEM lending library to enhance STEMscope lessons in the classroom and other outside resources.	Continue to plan outdoor STEM lessons utilizing our outdoor gardens.
Create lesson plans, using STEMscopes and other resources, K-8, to utilize the outdoor garden space for learning.	Mental health information will be added to the teacher's Exceptional Learner Binders and used as a resource.
Research STEM curriculum for our Pre-K programs.	Professional development will focus on meeting the needs of all learners; spiritually, socially, academically and emotionally.
Ongoing professional development will be provided to continue best instructional practices to help students meet their growth goals.	Staff will continue with team building activities to maintain a positive work environment.
Research the possibility of hiring a math support teacher to support students below and above grade level.	Implement the "Saintly Service" program for Pre-K-8 grade.
Research the Sienna Institute for the Called and Gifted Program and the Franciscan University Catechetical Institute to facilitate an avenue for effective faith formation for all staff.	Continue to build our alumni support as volunteers, speakers in classrooms, as donors and engaged in the SHCS community.
Grade level teacher teams will meet each trimester regarding the implementation of Spirit of Truth.	Create a strategic plan from feedback from our Core Team and Development Advisory Council.
Create grade level PLC teams to further discuss Top 20 Curriculum in grades 6-8.	Use the Core Team to help implement the strategic plan.
Research a tool or instrument to focus on professionalism beyond classroom teaching.	Organize and implement a new process and plan for a rolling annual campaign.
Utilize alumni to speak to our students about their careers or volunteer in our classrooms and engage in our community. This will help expand our donor program.	Continually update Salesforce database to include emails.
Roll out new fundraising plan to our parents. Evaluate the plan at the end of the year.	Connect with alumni through newsletters, email, social media to keep them informed about the school.
Find grant writers to help research available grants for non-public schools to support curriculum, materials, and technology. SAC will review possible grants.	Update the alumni school web page to make it more interactive.
Create a plan to bring more awareness to our early childhood program, Faithful Beginnings.	Review the fundraising plan with the goal of having two fundraisers per year vs. four.
Create a marketing plan for the sole purpose of retention and recruitment.	Using the SWOT analysis, review and update current marketing plan.
Create a SWOT analysis (Strengths, Weaknesses, Opportunities, Threats) to help guide marketing efforts.	Increase our retention of PreK students to Kindergarten. Find ways to engage and involve our PreK families in the school.
Create a middle school handbook that includes policies specific to middle school, grading/homework, curriculum, service	Implement school uniforms in our Pre-K program.

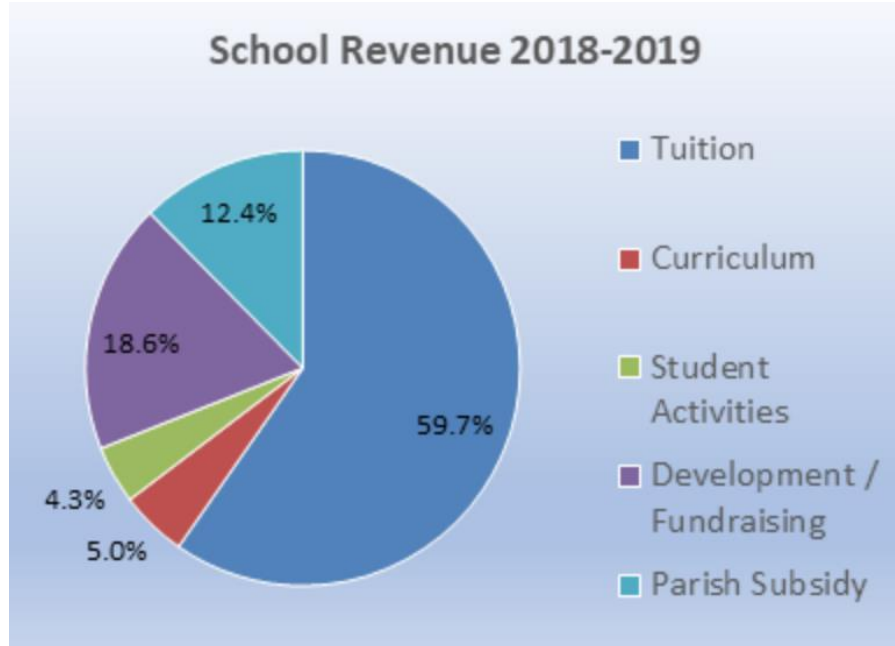
projects, etc.	
Create a new marketing plan for the next year. Use SWOT analysis to set goals. Expand our knowledge in the area of Development by enrolling in the CSCOE Frank Donaldson ISPD Cohort.	Create a plan for our middle school advisory groups to include HR t-shirts, team goals and friendly competition.
Create the Ultimate Question Survey to get feedback from parishioners and school parents to receive our Net Promoter Score.	Explore the possibility of adding Honors classes for 7 th and 8 th grade.
Create a Core Team of parishioners, school parents, alumni and committee members to help us create a strategic plan based on the Ultimate Question Survey.	

We are blessed with 196 students , Pre-K-8th grade



2018-2019 School Financial Results

The Sacred Heart Catholic School budget is developed by the Parish Business Administrator and Principal in collaboration with the Finance Council with input provided by the School Advisory Council. Upon the recommendation of the Finance Council, the Trustees and Pastor approve the final budget.



Parish Subsidy represents 23.7% of Total Parish Offertory.

