



SACRED HEART
CATHOLIC SCHOOL

SAC Meeting Minutes
2-19-2020
6:00-7:30 p.m. Marian Rooms

SAC Members: Monica Thibault, Reedus Berry, ~~Kate McNeil~~, ~~Bob Brytowski~~, ~~Robert Hutchinson~~, Katherine King, ~~Megan Antoine~~, Amy Satterfield, Alicia Nordstrom, Rebecca Lahr

Ex Officio Members present: Karen Bursey, Mary Daugherty, ~~Fr. Pedersen~~

Opening prayer

Kate

Approval of minutes from December

All

- Meeting Minutes approved and seconded

Principal Report

Karen

TADS admissions/re-enrollment

- Still requires parents to manually enter information the first time. Does not pull in from Educate.
- 56 enrolled K-8.
- 12 are pending in system for enrollment fee.
- Registration fee is pending, Karen looking at TADS allowing addition of registration fee rolling into first monthly payment
- 12 pre-K registration

Catholic Schools Week

- Was a success for the school. Good feedback from students.
- Lunch with Loved One -food was not optimal for families attending. It was not good food.

Fundraising---Gerten's (March), Read-a-thon(April)Fish Fry (Feb/March)

- Gertens orders have to be in 5 weeks prior to delivery (Friday prior to Mother's Day). Karen to provide Mary with information for parish.
- Only doing 4 fish fry days: children's games led by middle school, kids' movie, living stations and meat raffle. Will need volunteers to sign up for extra volunteer tasks for the games, movie, etc.

NWEA math testing—mid-year(CSCOE grant):

- January was testing month. Scores did increase.

Youth involvement in our church

- Looking to involve more youth in church for masses.
- One per month, there are 3rd Sunday of every month will be student month.

PTC update

- May 2nd is CSCOE Gala – will receive \$5,000 grant if 80 volunteers for 3 days
- Updating mission statement and bylaws
- Doing New Hope Cinema movie night -March 2nd
- Helping with read-a-thon magic show sponsor
- Hosted root beer floats and breakfast during the Catholic Schools Week

Financials/Budget

Mary

- Tuition increase was approved \$200 increase. No changes in any fees
- Mary is beginning to get into budgets. Finance Council will have draft in April and final to approve in May
- As of January 31, looks to be slightly ahead. February financials will reflect completed financials with Gala included. Trending to suggest that Gala goals were met.
- Expense -appear to be over on a few items at this point. Switched to Gap Accounting which require different recording of that revenue in pas process. Expense goes into current year so financial numbers are recorded differently. Considered a learning process that will stabilize.

Core team update

Core team

- Completed the ultimate survey – results in newsletter.
- Monthly meeting with Frank Donaldson. First core team meeting occurred
- All groups will be shown the presentation for awareness of the work happening in development.
- Goal is to have a strategic plan in place for Fall.
- Core Team members in SAC provided presentation to non-core team members.
- Mary presented SAC members with the presentation and information

Finalize our Top 10 list

Kate

- Will add a “We Are....” Statement at the beginning of the list
- Committee reviewed content and provided feedback on revisions.
- Approved with changes submitted to Karen during the meeting.

Volunteer hours-PTC

Tracking/websites/volunteer fee/mid-year reports

ALL

- SAC members held discussion about options for increasing volunteer involvement throughout school/parish activities.
- Focus on interaction with families receiving tuition scholarships to become more involved and commit to volunteer hours
- Reviewed peer schools and their volunteer programs. Some ideas about volunteer charge which is returned, individual accountability tracking of hours to turn in, better format for informing volunteers of needs and position duties.

Policies: TABLED UNTIL NEXT MEETING DUE TO TIME CONSTRAINTS

Finalize pesticide policy

Pesticide Application at School MN Statutes 121A.30

The Parents Right to Know Act of 2000 requires schools to inform parents and guardians if they apply certain pesticides on school property.

Specifically, this law requires schools that apply these pesticides to maintain an estimated schedule of pesticide applications and to make the

schedule available to parents and guardians for review or copying at each school office. State law also requires that the public is told that the

long-term health effects on children from the application of such pesticides, or the class of chemicals to which they belong, may not be fully

understood. If you would like to be notified prior to unscheduled pesticide applications (excluding emergency applications), please contact

the school office at 763-537-1329 for more information.

Review health policy (will bring to meeting) TABLED UNTIL NEXT MEETING DUE TO TIME CONSTRAINTS

New Business

All

- No new business

Will table Social Media

Pesticides tabled until next meeting

Closing Prayer

All