



# **SAC Meeting Minutes**

## **09-18-2019**

### **6:00-7:30 p.m. Room 3**

**SAC Members:** Monica Thibault, Reedus Berry, Kate McNeil, Bob Brytowski, Robert Hutchinson, Katherine King, Megan Antoine, Amy Satterfield, Alicia Nordstrom, Rebecca Lahr

*Ex Officio* Members present: Karen Bursey, Mary Daugherty, Fr. Pedersen

#### **1. Opening prayer**

#### **2. Approval of minutes from August**

Prior meeting's minutes approved

**2019-2020 Positions on SAC now closed:** Amy Satterfield -Secretary  
Alicia Nordstrom -Liaison to  
Finance

#### **3. Marketing Plan**

##### Parent/Student Exit Survey Results

- Parent feedback was high % of positive feedback
- Student feedback was moderate to high % positive feedback
- SAC discussion about surveying 11<sup>th</sup> graders on their view of Sacred Heart experience after 2 years of high school – Pat Moore will look into feasibility of conducting this survey

Changes implemented this year after the survey results: lunches have been split to 6-8 grade and 5<sup>th</sup> grade back in with 3-4<sup>th</sup> grade and the behavior rubric has greater focus in middle school to work towards improved behavior expectations

##### Enrollment and marketing plan: Pat Moore update

- Focus on increase pre-k 3% with more involvement with students and increased parent involvement in classroom
- Retain 70% of pre-k enrollment into Kindergarten
- Incorporated logo wear shirts into pre-k
- Increase school visibility at mass
- Involved in City of Robbinsdale
- Re-recruitment review of database to connect with parents who are considering leaving
- Greater visibility on parish website
- Requested Adobe software for editable fillable forms
- Grant money request for Spanish speaking interpreters for new families in need

## **Principal Report**

### Update on enrollment.

- 163 final enrollment K-8

### Back to School Night- Aug 28 from 3:30-5:45

- Location was good and pizza was great addition to the evening
- Gathering space was missed by many people – need more signage and lighting to improve traffic

### Lancer

- Better feedback and seems to be positive
- Some students discussing no vegetable bar and some smaller portions. The school has to adhere to MDE requirements for food services and also working on improving ordering for portions to improve on these statements.

### Clix

- online ordering is going well, and process does not seem to have concerns at this point.

### Pre-K play Area

- Sod delivering soon
- Moving forward and in progress.

### Invention Fair -November 8

### Engineering Week -February 16-22

### Grant Updates

- CCF Coming to review School for grant
- Scholarship Grant appears to be approved and waiting for grant dollars to be awarded

### TADS

- Will be using TADS going forward. Will use for admissions, registration and re-enrollment.
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### Bullet Issue

- Possibly not focus on bullet concerns specifically, but review teacher discussions on what should be brought to show and tell for better student understanding of what is appropriate.

## **5. Financials**

The budget has changed for 2019-20 due in part, but not limited to:

- Better accuracy on pre-k budgeting
- Grants and additional funding provided to school
- Deferred maintenance needs and repairs on boiler and HVAC system for facility
- Employee health insurance cost adjustments
- Development cost increases

Discussion on offsetting of tuition aid costs by possibly providing clarity of donation for church, school and community members by identifying how to donate funds and be in control of where donation money is supporting.

- Further investigation required on logistic implementation of this.

#### **6. PledgeStar:**

- There have been challenges and still waiting for some donation accounts to be cleared up and verified.
- A power outage crashed PledgeStar and they are assisting to respond and bring back online
- Discussion on continuing use of PledgeStar next year and communicating positives of App usage as well as requesting statement from PledgeStar on how they are addressing the issues to work to prevent in future.

#### **7. Wreaths – Due November 1, 2019**

- Sell in church September 29<sup>th</sup>
- Hockey not selling this year so should have opportunity
- Possibly put fliers out during mass

#### **8. Sacred Heart Top 10**

Will table discussion until next meeting. Send into 3 reasons to Kate if haven't yet.

#### **10. New Business**

##### **Fun Fest**

- Held over one day this year. Feedback from SAC and community appears to be positive
- Will review financials when completed to see if increase in revenue

##### **Use of TADS for Kids Club**

- Other school locations utilize TADS to sign in /out of Kid's Club and for tracking payment. Principal Bursey will look into this feature.

#### **8. Prayer**