



SACRED HEART
CATHOLIC SCHOOL

SAC Agenda 11-14-18 6:00-7:30 p.m.

SAC Members: Monica Thibault, Reedus Berry, Kate McNeil, Becky Trujillo, Bob Brytowski, ~~Eric Conzemius, Robert Hutchinson, Katherine King,~~

Ex Officio Members present: Karen Bursey and Mary Daugherty, Fr. Pedersen (partly present)

Action Items:

- Follow up steps regarding bullet found in 3rd grade.
- Group to continue to brainstorm on ways to manage tuition increases.
- Wreath survey to be sent after Thanksgiving.
- Karen to get additional feedback from the teachers regarding the TADS/FACTS.

1. Opening prayer

2. Approval of minutes from September

Minutes approved

3. Principal report - Received update on the following items:

- MNSAA Strategic Plan: Sent off the MNSAA Report. Received email back that everything looks good. Every June 15th progress sent to MNSAA and we can make changes then.
- Marathon wrap up: \$960 to use Pledgstar for marathon which was cheaper than "readathon" so we will use Pledgstar for read-a-thon this year.
- Middle school "Choice" time: Putting out a survey to gauge the success and challenges of "choice" time on Thursdays for grades 6-8. Potentially changes will be made to "choice time" based on the youth feedback. Currently 3 options available for them and is decided on by homeroom.
- Athletics: Creating a Coach's handbook. Lori getting some samples from other schools. Some of these policies may be brought to SAC for review. Goal is to implemented in fall.
- Open House recap: One family attended
- STEM field trips for grades 3-6: in the past field trips have been paid through STEP budget which will not be able to support this indefinitely. 3rd year we have

participated in this. Need to determine if we continue this for the STEM program, considering the costs, once the STEM grants are gone. Will need to determine how to reduce the costs for the families.

- Bullet found on floor by a student: Discussion regarding the email that was sent and actions steps to be taken to ensure school safety. Authorities have been notified. Bullet was dropped off at the police station and we are trying to get someone to come into do a safety assessment on Friday or next week. DARE officer was contacted, Deputy Lundgren, as a potential resource. Lockers have been checked and the 3rd grade classroom has been checked. Goal is to identify where the bullet came from. 3rd grade parents will be contacted individually. All backpacks will be checked tomorrow morning. Additional action steps will be taken as needed.

4. Financials / Review School Budget

- So far school looks good for the month of October however we are waiting to reconcile October yet and so some of the marathon revenue is not booked yet.
- Main source of revenue for school is via the parish offertory.
- Share thoughts on ways to offshoot tuition increases.
- A lot of people at Sacred Heart qualify for financial AID.
- Budget process for 2019-2020 will begin shortly

5. Wreath/Fundraiser Survey. Reviewed the draft of the survey. The draft will be finalized and then sent out to parents via survey monkey.

6. Continuous Enrollment-Rough Draft

Reviewed continuous enrollment form which was based on Benilde's enrollment form. Discussed the communication of the plan and its benefit to parents and school. Discussed the benefits and impacts continuous enrollment may have on proper staffing and budgeting.

7. FACTS vs TADS Discussion

Compare/contrast the use of FACTS versus TADS. FACTS has re-enrollment. Karen to get additional feedback from the teachers.

8. New Business

No new business

9. Prayer