

**School Advisory Council – Meeting Minutes**

**February 21, 2018 6:00 pm**

SAC Members present: Monica Thibault, Reedus Berry, Kris Gates, Sara Worthington, Kate McNeil, Becky Trujillo, Missy Voronyak, Eric Conzemius,

Kelly McDyre

*Ex Officio* Members present: Karen Bursey and Mary Daugherty, Fr. Pedersen

**ACTION ITEMS:**

1. **ALL** - Review minutes and pre-read materials before next meeting
2. **Kelly –** Review and share updated online fundraising options for Marathon with Karen
3. **Karen –** Ask Sarah to add March playground dates to SignUp for playground volunteers
4. **Karen –** Ask web administrator to post the playground rules now that they’ve been approved
5. **Monica & Kate –** Update parents who attended January SAC meeting on recess updates
6. **Sara –** Will ask PTC to help promote the need for recess volunteers
7. **Missy –** Post on Facebook parents group to ask for recess volunteers
8. **Kelly –** Review fundraising section in MNSAA strategic plan and provide feedback by Friday
9. **Karen –** Research local Pre-K school uniform policies for reference and to learn more about their transition process
10. **Karen** – Confirm with uniform vendors that we are adding additional shirt fabric options and removing the sweatshirt option due to low use. Communicate uniform updates to office staff for updating relevant documents.
11. **ALL** – Consider potential parents to recruit for SAC to fill potential upcoming openings
12. **Karen** – Post information regarding upcoming SAC openings
13. **Kris** – Send Becky information on leading the SAC nominee process
14. **Missy** – Meet with Pat and Karen to discuss marketing model option for strategic plan

**MEETING MINUTES**

1. Opening Prayer
2. December Minutes

* The committee reviewed and approved minutes

1. Principal Report

* Reviewed Items on Principal report
* MNSAA Visit - April 11-13
* Fundraising Read-a-thon updates – raised $2369.90 as of 2/16/18
* Honor Roll – received updates from local schools of Sacred Heart alums

1. School Financial Update

* 2018-2019 Budget Information – Goal to have budget approved by May
* Delinquent Tuition process was reviewed

1. Recess Procedures/Plan

* Discussed playground updates to procedures:
* A new log was created for recording any incidents that happen on the playground
* Playground rules have been documented and reviewed by teachers and SAC
* Playground rules will be posted on the website
* Playground rules have been reviewed with students
* Discussed the ongoing need for additional supervisors on the playground and additional options to explore
* Volunteer requests were posted in the church and parent newsletters, discussed volunteer response thus far and opportunities to raise visibility to recruit more volunteers
* Younger students are always to be walking across the street with an adult
* Grades 5-8 are waiting at the corner for a teacher to wave them across

1. Strategic Plan – MNSAA

* Team reviewed and provided feedback live in the meeting
* SAC members Missy & Kelly will provide additional feedback on fundraising and marketing sections

1. School Uniforms

* Reviewed additional fabric options for uniform shirts and approved
* Decided to remove sweatshirt option for main uniform since not purchased often (these are different than the hoodies – hoodie options will remain for Spirit Wear)

1. Prayer

Minutes submitted by Missy Voronyak