



SACRED HEART
CATHOLIC SCHOOL

School Advisory Council – Meeting Minutes January 17, 2018 6:00 pm

SAC Members present: Monica Thibault, Reedus Berry, ~~Kris Gates~~, Sara Worthington, Kate McNeil, Becky Trujillo, ~~Missy Voronyak~~, Eric Conzemius, ~~Kelly McDyre~~

Ex Officio Members present: Father Pedersen, Karen Bursey and Mary Daugherty

ACTION ITEMS:

1. **ALL** - Review minutes and pre-read materials before next meeting
2. **Karen** – Adjust December Minutes based on conversation
3. **Mary** – Address some of the maintenance concerns surrounding playground
4. **Karen** – Create an incident list. Review rules with teachers and students.
5. **Monica/Kate** – draft response to parent concern
6. **Karen** – Forward new student referral incentive policy to Mary.

MEETING MINUTES

1. Opening Prayer

2. Parent Concern-Playground

Several parents shared concern over playground safety. Concerns included:

- Lack of official playground policy
- Student to teacher ratio on playground higher than classroom ratio.
 - This ratio lent students to not be as mindful of the rules. E.g.: tackle football, crossing the street to retrieve a ball, and crossing by themselves
- Playground rules not being enforced consistently
- Playground supervisors using cell phones
- Documentation of incidents
- Condition of playground itself. E.g.: Snow and ice not cleared well, gates not being closed.

The parents attending are going to forward the public school's playground materials.

3. December Minutes

- The committee reviewed and approved minutes.

4. Principal Report/Action Steps

- Need SAC volunteers for the open house Jan 28th
- Reviewed Items on Principal report
 - Catholic Schools week
 - Pre-K accreditation process
 - School budgeting process

5. School Financial Update

- Still reviewing December financials. Reviewed some of the initial findings.
- Mary discussed overall preparations for 2018.
 - Discussed the potential 2018/19 tuition number that will be part of the tuition contract.
 - Discussed Sacred Heart tuition being on the lower end in comparison to other Catholic schools
 - Discussed how other schools determine eligibility for parishioner rate

6. Strategic Plan

- **Discussed briefly because of time concerns.**

7. Discussion of Parent concern

There was a lengthy discussion about parent concerns and potential changes to address those concerns. A concern was raised about how long a policy would take to develop. Several action items were created to address the immediate issues while deciding what to do about a policy.

- Playground maintenance has been a challenge with the extreme cold, now that it has warmed Mary will work with maintenance to improve its condition.
 - Snow and ice removal
 - Fix Gates so they can be closed
- Review playground rules with teachers, substitute teachers, volunteers, and students.
- Create a log of incidents (in addition to the nurse's log)
- Discussed options for more staff or volunteers on playground

8. Prayer

Minutes submitted by Eric Conzemius