

Minutes from SAC meeting 11-16-2016 6:00pm

SAC Members present: ~~Paul Finley, Kris Gates~~, Julianne Laue, Jeannine McDonald, Monica Thibault, Sara Worthington, Kate McNeil, Becky Trujillo, Missy Voronyak, Eric Conzemius

Ex Officio Members present: ~~Father Pedersen~~, Karen Bursey, and Rollie Brouillard.

Opening Prayer: Julianne

Welcome Karen

Approval of minutes from October: Jeannine

Moved: Julianne

Seconded: Monica

Dates for meetings: 12/21, 1/18, **2/22**, 3/15, 4/19, 5/17

Principal report: Karen

New Video/Website-view home page

Members of the SAC viewed a rough draft of the web site. The final edition is progressing toward the finish line.

Assembly Tuesday/Catholic Spirit: The students were a great audience for the guest speaker, Katie Spotz on Tuesday. Katie spoke of the need for clean water around the globe. Her story was captivating and students were excited as they are in the middle of a fundraiser to bring a new water well to the Sudan. Sacred Heart will continue to sell Chupa Chups [a popular Spanish brand of lollipops] this week. The middle school students are currently brain storming more ideas for fund raising the needed money for the well.

Happy Hour----Wicked Wort: Over 45 parents came to the Happy Hour and enjoyed casual conversations with other parents. The next Happy Hour will be announced soon as the organizers are looking for another Robbinsdale host. We are trying to support the local businesses.

Marathon/Christmas Wreath update 2017: The Marathon numbers are final and we raised approx.. \$30,000.00. This is a reduced amount from the years past.

Our first Wreath sale was very successful. We sold over 500 items and they were actually delivered early. A few additional wreaths were ordered to sell after Mass this weekend.

A discussion occurred regarding the fund raising envelopes passed out at the back-to-school night in August. We are getting feedback that many parents disregarded opening it; misplaced them or did not respond to the time sensitive information.

The Marathon occurred before the Wreath Sale. The Wreath sale started immediately upon receiving the information with a turn in date before the end of October.

One suggestion that was repeated through the discussion was to provide for online payment of the wreaths. We will continue to brainstorm ideas to make the communication more successful next year.

Enrollment—181 (2 new students): It was a refreshing announcement to report Sacred Heart has two new students.

Virtus update—Essential 3 (audit): The background checks for parents. Parents can log on to the new website. If they see one of the Essential 3 highlighted in “yellow”, then that item will need updating prior to volunteering with students at SHCS. There are two steps toward the completion.

STEM Link: will occur on May 12 for grades 5-6 and the Creativity Fair will occur on January 12 for the 3-4 grades. The creativity Fair is \$39.00 per student. We will need chaperones to accompany the students to the fair. If we provide a greater number of chaperones, we can reduce the price per student. Sacred Heart will participate in the Creativity Fair every two years due to the costs.

A question was raised regarding a master calendar for grade level field trips, events, and major projects. This would provide parents a heads up and students a chance to see what each grade is doing.

4. Tuition 2017-2018--Rollie: Looking ahead, the outlook for rising health care for teachers must be a major consideration. Our current 8th grade class will graduate 30 students in the spring. The assumption is it will be a great challenge to have 30 new Kindergarteners to maintain our current enrollment next fall. With a deficit, this will be yet another consideration toward a rise in tuition.

Currently, the funding of the school is 58% provided by the tuition paid by the parents. Fundraising provides 13% and the Parish of SH must cover the remaining 29%.

Must discussion followed regarding the costs. Comparisons were made with neighboring Catholic Schools.

The marketing strategy of parents promoting SH was mentioned as our most successful tool to fulfill the challenge of gaining a greater number of Kindergarteners and new students for next fall.

In December the work will continue on the budget.

It was a unanimous recommendation to the Finance Committee to make the necessary raise of tuition with the following considerations; rise of health care costs, enrollment projections, and teacher salaries.

Finance Meeting: Karen attended the last meeting and shared the New Student Incentive program. Information was provided to give further explanation. We are waiting to hear if the Finance Committee approves.

It was a unanimous recommendation of the SAC to move forward with the New Student Incentive Program

Re-Enrollment: We are looking at getting away from the paperwork every spring to re-enroll all the students. It is costly to parents, and a time commitment for office staff. Karen is currently formulating a “continuous enrollment” policy. The SAC made their third unanimous recommendation for Karen to continue to write the sample view tonight in language for Sacred Heart.

Teacher Retention: Kate and Monica presented information as they are working on a survey for the teachers. Suggestions included maintaining the open-ended questions to get real detailed answers. The work will continue to edit the questions and the length of the survey. It will need to be reviewed by Father Pedersen. A portion of the questions will be available to parents soon.

Strategic plan

Task Force Committees:

Each committee share what they have accomplished

Parent satisfaction was the one Task Force that presented due to the time.

This task force is currently working on a survey for the parents to grade the school. Everything is a work in progress with a consideration of a survey each trimester, randomizing the questions and having a three family focus group for each grade level. The results will then be shared with the teachers.

The following items were tabled due to the time:

New Business-What’s the Buzz

Suggestions for November SAC agenda

Prayer: Karen

Adjournment: Julianne

7:40 pm

Attached:

November Agenda

October Minutes

Minutes completed and respectfully submitted by Jeannine McDonald.