

Minutes from SAC meeting 12-21-2016 6:00pm

SAC Members present: Paul Finley, Kris Gates, Julianne Laue, Jeannine McDonald, Monica Thibault, Sara Worthington, Kate McNeil, Becky Trujillo, ~~Missy Veronyak~~, Eric Conzemius

Ex Officio Members present: Father Pedersen, Karen Bursey, and Rollie Brouillard.

Opening Prayer: Julianne

Welcome Julianne

Approval of minutes from November: Jeannine

Dates for meetings: 1/18, 2/22, 3/15, 4/19, and 5/17

Principal report: Karen

Wreath wrap up: our first year was a success with 49 families participating. We made \$5000.00. We had projected a higher profit with a higher rate of participation in our planning stages last spring. This year the sales were well organized with a speedy pick up system using Father's garage. We sold 46 of the 50 additional wreaths ordered. We had 28 wreaths shipped out of state. We are looking to next years fundraising for improvements. We need to have greater participation of the Sacred Heart families. We discussed more marketing ideas and advertising ideas to increase sales and sellers.

Magic Show success: on December 5 Sacred Heart families enjoyed the magic of Brian Richards. We were happily surprised to have 45 students attend. Two new families attended and joined in the family fun of all the Sacred Heart students. Parents of the Pre-K program gained information about the K-8 program. The event was kept to one hour and we are planning to make this an annual event.

Faithfull Beginnings-Pre K uniforms?

We discussed the idea of the Pre-K program having their own logo for a modified uniform. CSCOE is suggesting this idea for all the Pre-K programs. We discussed many options, including not using the color white for students at the discovery ages of 3-4 years! More information will be discussed in the near future.

Parent Happy Hours: two are currently being planned for a date in January and March.

Parent survey 2016:

The SAC reviewed the responses of the parent survey from October. Common comments were outlined under, what parents like and room for improvement. We had a total of 58 responses with one response indicating an unwillingness to recommend Sacred Heart. Much discussion involved how to use the reported data. How to respond to the improvement area. And we would like to use the favorable responses for marketing purposes and to congratulate staff and all the adults behind the scenes that make Sacred Heart a successful experience for our students and families.

Fund Raising: We continue to look at the needs of fund raising to off set so many needs at Sacred Heart. We will discontinue the wine tasting in July. We believe we ran this event well for several years. The wine tasting is no longer producing enough profits to justify the amount of work to set it up and gain a license from the county.

We need to consider the amount of money raised by the Marathon; it was down again this year.

We also need to look to increase the number of families participating in the wreath sales for next year.

We will participate in the Catholic United raffle this year. And we will consider returning to the 52 Club Raffle next year.

Budget 2017-2018:

Need input on budget: staffing, tuition (2 rates)

Factors for consideration-rising health care contribution costs, fundraising, programs, enrollment.

Quick background on the factors listed above.

Staffing and enrollment: Sacred Heart is staffed right now for the current enrollment. We will graduate 30 eighth graders this year. This is the only 'double' class of any grade level. We always hope to bring in the same number of Kindergarten as we graduate in the spring. Right now, that will be a challenge.

Health care cost contributions: have been projected to increase by \$19,000.00 for the Parish with all the eligible employees.

Fundraising: As stated above, we are down in the amounts of money being raised and families participating. We will consider raising the minimum amount for each family.

Programs: Current classes offered at Sacred Heart. If one teacher were cut in the budget, it would also affect the offerings of the specialists.

Discussion about the budget for next year began with the question, “what do we want to keep?” Without hesitation, the entire committee agreed, we would not want any program or staff cuts. Another question arose, “what can we eliminate?” Again we believe we are operating with no areas to cut or eliminate.

Discussion continued with ideas to market our school for a greater increase in enrollment. And we looked at the costs needed to increase the current the tuition from this year for next year. The increase in tuition would help to make up for the added costs of the health care contributions and lower enrollment.

We are also experiencing a high amount of unpaid tuition for this year.

After much debate the School Advisory Committee suggests the following recommendations:

- 1a. Increase the tech fees by \$25.00 for all grades. (Current classroom equipment needs upkeep and sixth graders will now receive Chrome books.)
- 1b. Increase the fundraising expectation for each student by \$25.00. (We are offering more opportunities to reach this amount.)
- 1c. Increase the tuition by \$300.00 for each student.

2. Maintain the current programs, staffing, curriculum and opportunities for our students of Sacred Heart.

3. Increase the staff salaries that support the current pay scale.

The following items were tabled due to the time:

Strategic plan

Task force committees

New business-What’s the buzz

Suggestions for January SAC agenda

Prayer: Father Pedersen

Adjournment: Julianne

7:30 pm

Attached:

December Agenda

November Minutes

Minutes completed and respectfully submitted by Jeannine McDonald.